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| ADMINISTRATIVE ADJUSTMENT/CONDEMNATION REVIEW FORM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| CLAIM OF: | | | | | |  | | | | | | | | | | | | | | | | | | TIP/PARCEL: | | | | |  | | | | |
| PROJECT DESCRIPTION: | | | | | |  | | | | | | | | | | | | | | | | | | COUNTY: | | | | |  | | | | |
| AGENT WHO HANDLED CLAIM: | | | | | |  | | | | | | | | | | | | | | | | | | OFFER DATE: | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DATES OF NEGOTIATING CONTACTS: | | | | | | | |  | | | | | | | | | | | | | | | | WBS Element: | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DO AREAS BELOW MATCH APPROVED APPRAISAL: | | | | | | | | | | | | | | YES | | | | DIARIES AVAILABLE ON : | | | | | | | | S Drive | | | | Share Drive | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| IF THIS IS A UTILITY PARCEL, CHECK HERE | | | | | | | | | | | |  | UTILITY PARCEL ACQUISITION DATE, IF APPLICABLE | | | | | | | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL LAND AREA: | | | |  | | | AC. | | | DUE: | | | | | |  | | | AC. | | | TCE |  | | | | AC. | | | | | |  |
| AREA LEFT OF R/W: | | | |  | | | AC. | | | PUE: | | | | | |  | | | AC. | | | TDE |  | | | | AC. | | | | | |  |
| AREA IN R/W: | | | |  | | | AC. | | | AUE: | | | | | |  | | | AC. | | | PDE |  | | | | AC. | | | | | |  |
| AREA RIGHT OF R/W: | | | |  | | | AC. | | |  | | | | | |  | | | AC. | | |  |  | | | | AC. | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| IMPROVEMENTS IN RIGHT OF WAY (must match appraisal & offer letter): | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
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| ALLOCATION OF | |  | LAND: | | | | | | $ | |  | | | | | | RHP AMOUNT: $ | | | | | | | | | | |  | | | | | |
| PART TAKEN: | |  | IMPROVEMENTS: | | | | | | $ | |  | | | | | | CARVE OUT USED IN EVALUATION | | | | | | | | | | | YES  NO | | | | | |
|  | | | DAMAGES: | | | | | | $ | |  | | | | | | % OF APPRAISAL USED AS BASIS FOR EVALUATION | | | | | | | | | | |  | | | | | |
| BENEFITS: | | | | | | $ | |  | | | | | |
| AMOUNT OF APPROVED APPRAISAL: | | | | | | | | | $ | |  | | | | | | TYPE OF ZONING: | | | | | | | | | | |  | | | | | |
|  | | | | | | | | |  | |  | | | | | | HIGHEST AND BEST USE | | | | | | | | | | |  | | | | | |
|  | | | | | | | | |  | |  | | | | | | RESIDUE VALUE, IF ANY | | | | | | | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LIST OF ALL APPRAISALS, INCLUDING RED-LINE, ADJUSTMENT LETTER, AND PROPERTY OWNER APPRAISALS’ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NAME OF | DATE OF | | | | STAFF, FEE, DIV | | | | | | | | | | TYPE OF | | | | | BEFORE | | | | | AFTER | | | | | | DIFFERENCE | | |
| APPRAISER | APPRAISAL | | | | AGENT, REVIEWER | | | | | | | | | | APPRAISAL | | | | | VALUE $ | | | | | VALUE $ | | | | | | $ | | |

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| TYPE OF ACCESS CONTROL: | | FULL | | | |  | | | PARTIAL | | | |  | | NONE | |  | | ACRES ISOLATED BY PROJECT: | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AMT. NEGOTIATED $: | | | |  | | | | | | | COUNTER-OFFER BY PROPERTY OWNER: $ | | | | | | | | | | | |  | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ARE THERE LEASES INVOLVED? | | | | |  | | | | | | | | | WAS OFFER MADE TO LESSEE? | | | | | | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| POTENTIAL CONTAMINATION AND/OR USTS ON THIS PARCEL?  YES  NO  NA  IF YES, ARE GEO-TECH MEMO RECOMMENDATIONS AVAILABLE?  YES  NO  NA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| IF OWNER REPRESENTED BY ATTORNEY, GIVE NAME OF ATTORNEY (OR N/A) | | | | | | | |  | | | | | | | | | | | | | | SUPERVISORY CONTACT MADE: | | | | | | YES  NO | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DOES OWNER HAVE A COPY OF THE DEPT’S APPRAISAL | | | YES  NO | | | | ANY OTHER CLAIMS ON THIS PROJECT WITH THIS OWNER?  ARE YOU AWARE OF PREVIOUS CLAIMS WITH THIS OWNER? | | | | | | | | | | | | | | | | | | | YES  NO  YES  NO | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUEST FOR DEPOSIT DATE: | | | |  | | | | | | CONDEMNATION DATE: | | | | | | | |  | | R/W COMP. DATE: | | | | | | |  | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **R****EMARKS/COMMENTS: Indicate counteroffers and negotiations efforts and owner’s justification of counteroffers, and any and all unusual aspects of the claim; Explain damages (proximity, cost to cure, isolation, partial control of access, etc.); Explain proximity damages (how much, distance of R/W from structure before and after, % of damages.); Indicate current and/or previous claims with owner and results if known;** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| ON CLAIMS IN CONDEMNATION, THE INCREASE IN THE AMOUNT OF SETTLEMENTS ABOVE THE AMOUNTS OF DEPOSITS AVERAGED 86% FOR STATE FY 2024. | | | | | |
| **RECOMMENDATION** **APPROVAL** | |  |  |  | |
|  |  |  |  |
| RW AGENT – SENIOR RW AGENT - DIVISION R/W AGENT - CONSULTANT PROJECT MANAGER | Date: |  |  |
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| **REQUESTED ACTION FOR CONDEMNATION ON APPROVED APPRAISALS < $500k:** | | | | | |
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| NEGOTIATE UP TO $ |  | | BEFORE FILING | | |
| FILE CONDEMNATION IF REASONABLE COUNTEROFFER NOT RECEIVED | | | | | |
| R/W REVIEW BOARD MET ON | |  | | AND APPROVED A SETTLEMENT UP TO $ |  |
| OTHER ACTION/REMARKS: | |  | | | |
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| **ADMINISTRATIVE ADJUSTMENT/CONDEMNATION REVIEWED AND APPROVED:** | | | | | | | | | | | |
|  | | | | | | |  | | |
| AREA NEGOTIATOR/ASSISTANT STATE NEGOTIATOR/STATE NEGOTIATOR | | | | |  | Date: |  | |
| **REQUESTED ACTION FOR CONDEMNATION ON APPROVED APPRAISALS $500,000.00 or above:** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| NEGOTIATE UP TO $ | |  | | BEFORE FILING | | | | | | | |
| FILE CONDEMNATION IF REASONABLE COUNTEROFFER NOT RECEIVED | | | | | | | | | | | |
| R/W REVIEW BOARD MET ON | | |  | | AND APPROVED A SETTLEMENT UP TO $ | | | |  | | |
| OTHER ACTION/REMARKS: | | |  | | | | | | | | |
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| **ADMINISTRATIVE ADJUSTMENT/CONDEMNATION REVIEWED AND APPROVED:** | | | | | | |
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| ASSISTANT STATE NEGOTIATOR/STATE NEGOTIATOR |  | Date: |  |